

**Members of the Committee of Adjustment**

City of Kingston  
216 Ontario Street  
Kingston, ON  
K7L 2Z3

Arcadis Professional Services  
(Canada) Inc.  
61 Hyperion Court  
Suite 6  
Kingston, Ontario K7K 7K7  
Canada  
Phone: 613 531 4440  
[www.arcadis.com](http://www.arcadis.com)

Date: September 13, 2024

Subject: 757 Front Road - Applications for Consent and Minor Variance (D10-027-2024 & D13-059-2024)

Dear Members of the Committee of Adjustment,

I am writing as the Location Lead for Arcadis' Kingston office. Arcadis, formerly IBI Group, is a professional services firm of architects, planners, designers, engineers, environmental and sustainability experts.

This letter is provided with respect to the above-noted applications, and its purpose is to address a reference made to IBI Group in a submission by a member of the public. For clarity, we have not been retained to review or provide any professional opinion on the applications. However, it has been brought to our attention that a member of the public submitted comments in an email dated September 11, 2024, and therein made reference to "[consulting] with a designer from IBI Group" regarding said applications. The public submission identified that this unnamed and anonymous "designer" offered critiques about both the project and the approach of the applicant's land use planner, Fotenn, in obtaining approvals for its clients.

I would like to take this opportunity to clarify and correct the record by stating that Arcadis (IBI Group) has not been retained by any party to review this application, we have no opinion on its merits and, more importantly, do not agree with the purported statements of the anonymous "designer" regarding the approach and conduct of Fotenn.

Thank you for the opportunity to provide this submission.

Sincerely,  
Arcadis Professional Services (Canada) Inc.



Mark Touw, MCIP RPP  
Principal, Location Lead - Kingston

[REDACTED]

CC. Councillor Vincent Cinanni, City of Kingston  
Councillor Wendy Stephen, City of Kingston  
Annemarie Eusebio, Intermediate Planner, City of Kingston  
James Bar, Manager, Development Approvals, City of Kingston  
Youko Leclerc, Fotenn