



**City of Kingston  
Report to Council  
Report Number 24-241**

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**To:** Mayor and Members of Council  
**From:** Janet Jaynes, City Clerk  
**Resource Staff:** Same  
**Date of Meeting:** September 24, 2024  
**Subject:** Council Orientation - Education & Training - Development Charges

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**Council Strategic Plan Alignment:**

Theme: Corporate business

Goal: See above

**Executive Summary:**

As part of the 2022-2026 Council Orientation Education & Training Program, the purpose of the special Council meeting scheduled for Tuesday, September 24, 2024 is to provide Council with the opportunity to hear from the Financial Services Department and Watson & Associates with respect to Development Charges.

**Recommendation:**

This report is for information only.

September 24, 2024

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**Authorizing Signatures:**

ORIGINAL SIGNED BY CITY CLERK

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**Janet Jaynes, City Clerk**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

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**Lanie Hurdle, Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

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| Paige Agnew, Commissioner, Growth & Development Services                         | Not required |
| Jennifer Campbell, Commissioner, Community Services                              | Not required |
| Neil Carbone, Commissioner, Corporate Services                                   | Not required |
| David Fell, President & CEO, Utilities Kingston                                  | Not required |
| Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives            | Not required |
| Brad Joyce, Commissioner, Infrastructure, Transportation<br>& Emergency Services | Not required |
| Desirée Kennedy, Chief Financial Officer & City Treasurer                        |              |

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**Options/Discussion:**

On November 21, 2023, Council considered and approved Report Number 23-274 with respect to the 2024 Calendar of Meetings. In keeping with the City's commitment to continuing education, training and development, Council approved four special Council meetings for education and training purposes. This special meeting is the third in a series of four special Council meetings throughout 2024.

Desiree Kennedy, Chief Financial Officer & City Treasurer and Nancy Neale, Manager Municipal Finance, Watson & Associates, will provide Council with an introduction to Development Charges and the upcoming Development Charges Background Study and Bylaw.

**Financial Considerations**

None.

**Contacts:**

Janet Jaynes, City Clerk, 613-546-4291 extension 1262

**Other City of Kingston Staff Consulted:**

Desiree Kennedy, Chief Financial Officer & City Treasurer

**Exhibits Attached:**

None