



**City of Kingston**  
**Information Report to Municipal Accessibility Advisory Committee**  
**Report Number MAAC-24-011**

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**To:** Chair and Members of the Municipal Accessibility Advisory Committee

**From:** Neil Carbone, Commissioner, Corporate Services

**Resource Staff:** Speros Kanellos, Director, Facilities Management & Construction Services

**Date of Meeting:** June 6, 2024

**Subject:** Facilities Management & Construction Services Update

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**Council Strategic Plan Alignment:**

Theme: Corporate business

Goal: See above

**Executive Summary:**

This report summarizes the recent activities throughout the City relating to construction projects in 2023/2024 as well as future projects. It also highlights how Facilities Management & Construction Services is taking a proactive approach to accessibility through training and planned maintenance.

**Recommendation:**

This report is for information only.

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**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

**Neil Carbone, Commissioner,  
Corporate Services**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Paige Agnew, Commissioner, Growth & Development Services	Not required
Jennifer Campbell, Commissioner, Community Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Peter Huigenbos, Commissioner, Major Projects & Strategic Initiatives	Not required
Brad Joyce, Commissioner, Infrastructure, Transportation & Emergency Services	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required

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**Options/Discussion:**

The City's Facilities Maintenance & Construction Services Department (FMCS) is responsible for the renovations, construction, asset & energy management, and maintenance of City owned buildings and properties. All work is planned to meet the Facilities Accessibility Design Standards (FADS) wherever feasibly possible. Below is a list of key accessibility items addressed in recently completed, current and future construction projects, as well as issues addressed during regular building maintenance and topics covered through staff training.

**2023/2024 Construction Projects Highlights (Completed Projects):**

City Hall:

- Graspable handrails for main staircase
- Accessible exterior wayfinding signage
- Revised signage for restrooms to include all-gender (underway)

Kirkpatrick Fountain Restoration:

- Widened sidewalks around the fountain as part of restoration

Transit Bus Shelters at Henderson Blvd:

- Turning radius within shelter
- Vision strips on glass and edges
- Tactile warning surfaces
- Bariatric seating
- Enhanced lighting

City Surface Parking Lots (underway):

- The project involves installing new lighting systems over the extent of multiple parking lots and associated pathways where lighting does not currently exist.
- Lighting at each site will be provided by overhead LED fixtures mounted on poles.
- If identified, accessible stalls may be moved to a more optimum location near pay devices and pathways.
- Monitoring the frequency of use of accessible stalls to see if additional stalls are needed.

**2024/2025 Upcoming Construction Projects Highlights:**

City Hall Accessibility Due Diligence:

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- Starting due diligence efforts to investigate options to increase accessibility at Council Chambers and Universal Washroom. Anticipated to be a multi-year process to investigate design and implement.

Culligan Water Park Enclosing the Pools:

- Starting design efforts to enclose the existing swimming pools at Culling Water Park.

1211 Entry Restoration:

- Starting design efforts to restore and reconfigure the existing stairs and landscaping at the entrance to 1211.

Isabel Turner:

- Full interior renovation and replacement of the HVAC systems.
- New universal washrooms.
- Lower accessible book stacks.
- Accessible checkout desk.

Transit Bus Shelters (anticipating three (3), or four (4) new locations by end of 2024):

- Turning radius within shelter.
- Vision strips on glass and edges.
- Tactile warning surfaces.
- Bariatric seating.
- Enhanced lighting.

### **Key Maintenance Practices**

Protective scaffolding installed annually over the Market Street entrance to protect staff and visitors from falling snow and ice. This allowed the accessible entrance to remain open throughout the winter and has become part of the regular winter routine.

### **FMCS Training**

Rick Hansen Foundation Training:

FMCS staff (Lindsay Down & Cam Burns) recently completed the Rick Hansen Foundation Municipal Cohort Accelerator. This program consisted of four extensive workshops that brought together municipalities and key figures in accessibility from across Canada. The goal was to address accessibility issues and explore ways to promote, implement, and enhance accessibility in municipalities.

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Staff continually enhance their accessibility knowledge through various training opportunities.

**Existing Policy/By-Law**

Kingston Facility Accessibility Design Standards 2009.

**Contacts:**

Speros Kanellos, Director, Facilities Management & Construction Services, 613-546-4291 extension 3133

**Other City of Kingston Staff Consulted:**

Jeff Rempel, Manager, Facilities Construction Services, Facilities Management & Construction Services

Therol Peterson, Manager, Facilities, Facilities Management & Construction Services

Russell Horne, Acting Manager, Energy and Asset Management, Facilities Management & Construction Services

# Municipal Accessibility Advisory Committee (MAAC) Project Team Request Form – Director’s Approval

As per the City of Kingston Accessibility Consultation Process Policy, this form must be completed by the staff lead and signed by their Director. Upon the approval of the Director, the staff lead will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.

Staff lead: Matthew McCombs

Project Contact: Matthew McCombs

Project Name: Cecil Wilma Graham Park

Project Location: 201 Aragon Road

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The project includes the construction of a new boat ramp with new parking and a new pathway. Full scope to be determined.

Design is expected to occur in 2024 with construction in fall 2025. The schedule is subject to change.

Staff lead: Matthew  
McCombs

Date: 4/26/24

Director’s Approval: ORIGINAL SIGNED BY DIRECTOR

Date:

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Staff lead: Matthew McCombs

Project Contact: Matthew McCombs

Project Name: Crerar Park and Everitt Park Improvements

Project Location: 39 Park Crescent and 70 Lakeshore Blvd.

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The project includes adding new pathways, replacing the play structures, improving viewing opportunities, and improving water access.

Design and planning is expected to be completed in 2024 and construction in summer or fall of 2025. The schedule is subject to change.

Staff lead: Matthew  
McCombs



Date: 4/26/24

Director’s Approval: ORIGINAL SIGNED BY DIRECTOR

Date:

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Staff lead: Matthew McCombs

Project Contact: Matthew McCombs

Project Name: Horsey Bay Parkette Improvements

Project Location: 925 Old Front Road

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

While this project is primarily focused on shoreline erosion protection measures, a general improvement of the parkette area is also proposed. Connection and viewing improvements will be considered.

Design will occur in 2024 with construction planned for summer/fall 2025. Schedule is subject to change.

Staff lead: Matthew  
McCombs

Date: 4/26/24

Director’s Approval: ORIGINAL SIGNED BY DIRECTOR

Date:



## **Municipal Accessibility Advisory Committee (MAAC) Project Team Request Form – Director’s Approval**

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Staff lead: Derek Ochej

Project Contact: Derek Ochej

Project Name: Review of Sydenham Street active play installation

Project Location: Sydenham Street between Princess Street and Queen Street

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The Downtown Kingston BIA will be installing an active play installation on Sydenham Street between Princess Street and Queen Street. The installation is set to run from May 27 to September 5, 2024.

Two project team members are requested to attend an on-site meeting in early June to review the installation and provide feedback for potential accessibility improvements. Time commitment is estimated to be one on-site visit for an hour in length.

Staff lead: Derek Ochej

Date: 5/24/24

Director’s Approval: ORIGINAL SIGNED BY CITY CLERK

Date: 5/24/24