



**City of Kingston
Report to Council
Report Number 26-016**

To: Mayor and Members of Council
From: Paige Agnew, Commissioner, Growth & Development Services
Resource Staff: Tim Park, Director, Planning Services
Date of Meeting: January 13, 2026
Subject: Proposed Renaming of a Private Road Known as Bayfield Lane to Skyfal Lane

Council Strategic Plan Alignment:

Theme: 3. Build an Active and Connected Community

Goal: See above

Executive Summary:

A formal request was received by the City from Patry Group, the owners of Frontenac Shopping Centre Inc. and 300 Bayfield Lane Inc., to consider renaming a private road, currently named 'Bayfield Lane', to 'Skyfal Lane'. The lane is located on private property, east of the intersection of Bath Road and Centennial Drive (Exhibit A – Key Map). The lane will be used to provide vehicular access to a new residential development, which is currently undergoing the site plan control process (File Number [D11-026-2022](#)).

The renaming of private roads must comply with the City of Kingston Civic Addressing and Road Naming By-Law Number 2005-98 and emergency service requirements. The by-law states that proposed road names should not duplicate existing road names in the city and should be pleasant sounding, easily recognizable, and capable of clear pronunciation. Staff have consulted with emergency service providers, and they have verified there are no concerns with the proposed private road name.

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The proposed change from 'Bayfield Lane' to 'Skyfal Lane' is appropriate and consistent with By-Law Number 2005-98 and emergency service requirements.

The by-law is being recommended to Council for all three readings to ensure that the private road may be re-named in a time frame which aligns with the finalization of the site plan control application. This will ensure that the proposed residential building (Exhibit A – Key Map) may be provided with a civic address which includes the proposed private road name.

Recommendation:

That "A By-Law to Approve the Renaming of the Existing Private Road from Bayfield Lane to Skyfal Lane, City of Kingston, County of Frontenac," attached as Exhibit B to Report Number 26-016, be presented to Council for all three readings.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Paige Agnew, Commissioner,
Growth & Development Services**

ORIGINAL SIGNED BY CHIEF

ADMINISTRATIVE OFFICER

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Jennifer Campbell, Commissioner, Community Services	Not required
Neil Carbone, Commissioner, Corporate & Emergency Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Jenna Morley, City Solicitor	Not required
Ian Semple, Commissioner, Transportation & Infrastructure Services	Not required

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Options/Discussion:**Background**

A formal request was received by the City from Patry Group, the owners of Frontenac Shopping Centre Inc. and 300 Bayfield Lane Inc., to consider renaming a private road, currently named 'Bayfield Lane', to 'Skyfal Lane'. The private lane is located east of the intersection of Bath Road and Centennial Drive (Exhibit A – Key Map). The private lane will be used to provide vehicular access to a new residential development, which is currently undergoing the site plan control process (File Number [D11-026-2022](#)).

Analysis of Civic Addressing and Road Naming By-Law Number 2005-98

The City of Kingston Civic Addressing and Road Naming By-Law Number 2005-98 governs road re-naming within the city. The by-law states that proposed road names should not duplicate existing road names in the city and should be pleasant sounding, easily recognizable, and capable of clear pronunciation. The proposal to change 'Bayfield Lane' to 'Skyfal Lane' is appropriate and consistent with By-Law Number 2005-98 and emergency service requirements.

Road Name Impacts

There are two properties that will be impacted by the renaming of Bayfield Lane (Exhibit A – Key Map): 1300-1350 Bath Road and 520 Centennial Drive, and 300 Bayfield Lane. The private road is partially located on both properties.

The property located at 300 Bayfield Lane is currently undergoing the site plan control process (File Number [D11-026-2022](#)). The private road will provide vehicular access to a new residential apartment building with 334 homes on the property currently known as 300 Bayfield Lane. In accordance with the Civic Addressing and Road Naming By-Law, the proposed building will be assigned a new civic address which includes the private road name. Emergency services providers were consulted regarding the proposed private road name and have confirmed that renaming the private road from 'Bayfield Lane' to 'Skyfal Lane' would not have an impact on emergency service delivery.

Signage

A new road name sign will need to be installed referencing 'Skyfal Lane.' As this is a private road, the property owner will be responsible for the cost of the signage.

Public Notice

The City's Public Notice Policy sets out the minimum notice requirements for road renaming within the municipality. Notice is required to be published in the newspaper and the City of Kingston website two weeks prior to the Committee or Council meeting at which the matter is being considered. A notice of intention to rename 'Bayfield Lane' to 'Skyfal Lane' was published

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in The Kingston Whig-Standard newspaper and on the City of Kingston website on December 30, 2025.

At the time of writing this report, there were no concerns raised by the public in opposition of the proposed private road name.

Climate Risk Considerations

The proposed private road renaming is not anticipated to affect the climate or be affected by climate change, as the private road currently exists.

Indigenization, Inclusion, Diversity, Equity & Accessibility (IIDEA) Considerations

IIDEA has confirmed that the proposed private road renaming from 'Bayfield Lane' to 'Skyfal Lane' is consistent with their requirements.

Conclusion

The proposed private road name complies with Civic Addressing and Road Naming By-Law Number 2005-98 and emergency service requirements. Therefore, staff recommend that Council approve the attached by-law (Exhibit B to this Report) to rename the existing private road known as 'Bayfield Lane,' located east of the intersection of Bath Road and Centennial Drive, to 'Skyfal Lane.'

Existing Policy/By-Law

The by-law currently governing road naming is By-Law Number 2005-98, "A By-Law to Direct the Orderly Addressing of Buildings and Properties and Appropriate Naming of Roads Within the City of Kingston". The policy currently in place for the naming of Kingston's corporate assets, including roads and parks is the "City of Kingston Naming of Corporate Assets Policy."

Notice Provisions

Notice of Intention to pass a by-law to rename a municipal road is required to be provided in accordance with the City of Kingston Public Notice Policy.

Financial Considerations

The property owner will be responsible for all costs associated with the private road renaming, including signage costs.

Contacts:

Alexandra Dowker, Manager, Service Standards & Data Management, 613-546-4291 extension 3265

Bibiana Egbunike, GIS Coordinator, Planning Services, 613-546-4291 extension 3239.

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Sarah Oldenburger, Planner, Planning Services, 613-546-4291 extension 3288.

Other City of Kingston Staff Consulted:

This report was circulated internally for review, and all comments have been incorporated.

Exhibits Attached:

Exhibit A Key Map


Exhibit B A By-Law to Approve the Renaming of the Existing Private Road from Bayfield Lane to Skyfal Lane, City of Kingston, County of Frontenac



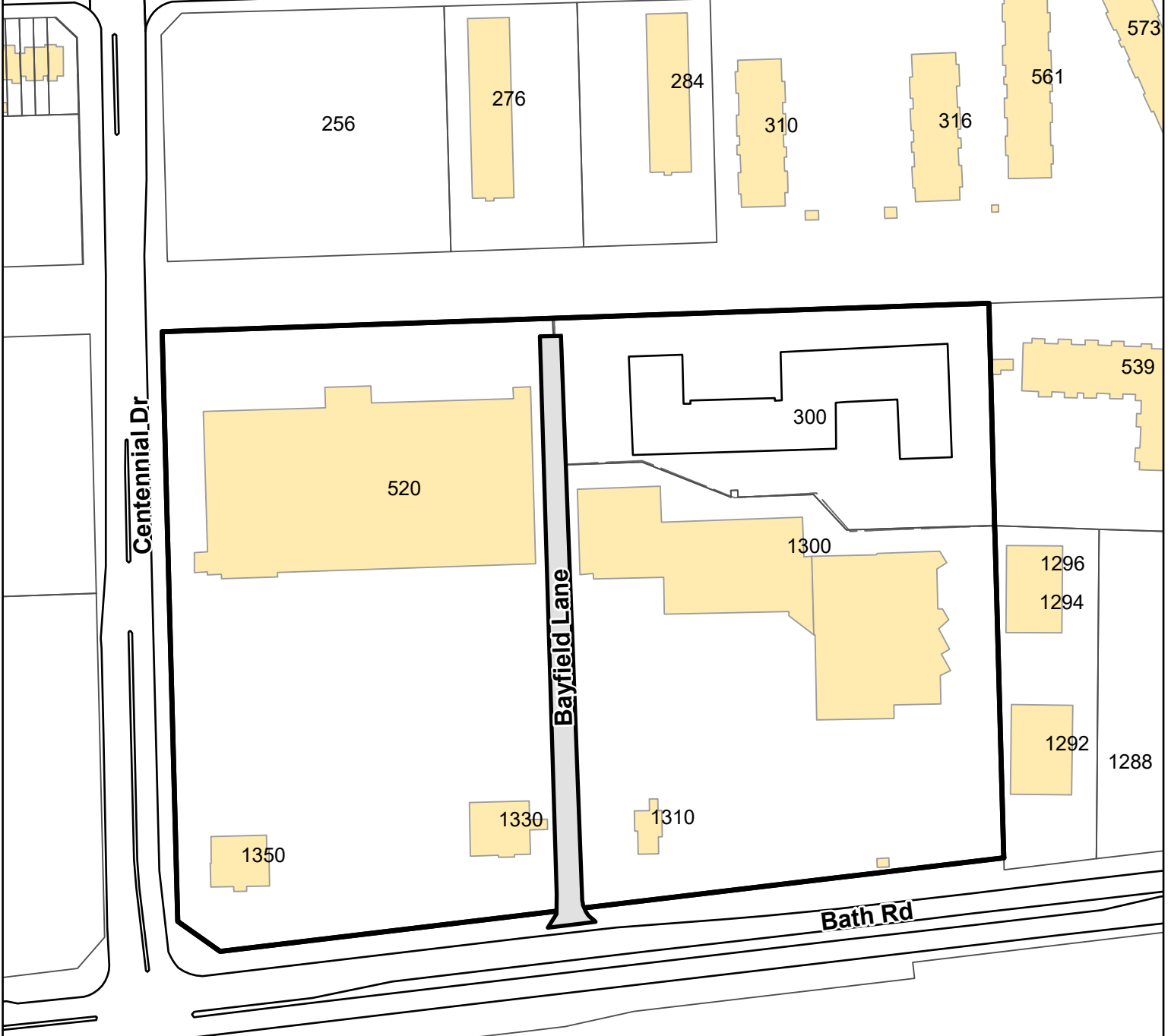
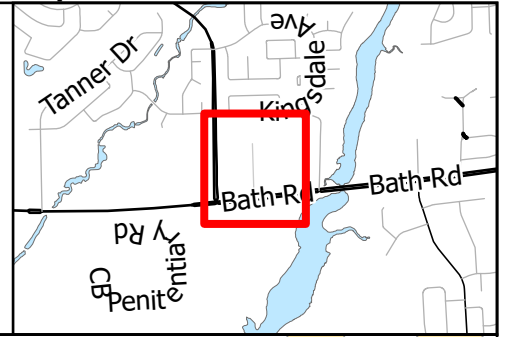
Civic Addressing Key Map - Road Renaming

Address: 300 Bayfield Lane

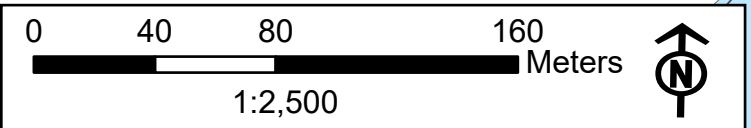
File Number: D20-269-2025

 Subject Road to be Renamed from Bayfield Lane to Skyfal Lane

 Proposed Apartment Building



CB Centennial Rd



Prepared By: begbunike
Prepared On: 2025-10-27

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By-Law Number 26-016

A By-Law to Approve the Renaming of the Existing Private Road from Bayfield Lane to Skyfal Lane, City of Kingston, County of Frontenac

Passed: January 13, 2026

Whereas the *Municipal Act, 2001*, S.O. 2001, c. 27, as amended (the “*Municipal Act, 2001*”) provides that municipalities may pass by-laws respecting highways, which also include all road allowances, streets and lanes shown on a registered plan of subdivision; and

Whereas Council for the City of Kingston has passed and enacted By-Law Number 2005-98 entitled, “A By-Law to Direct the Orderly Addressing of Buildings and Properties and Appropriate Naming of Roads Within the City of Kingston”, in accordance with the *Municipal Act, 2001*; and

Whereas pursuant to section 48 of the *Municipal Act, 2001* a local municipality may name or change the name of a private road after giving notice of its intention to pass the by-law; and

Whereas Council deems it appropriate to pass a by-law under section 48 of the *Municipal Act, 2001*, to name a private road; and

Whereas public notice of Council’s intention to pass this by-law has been published in accordance with the City of Kingston Public Notice Policy.

Now Therefore the Council of The Corporation of the City of Kingston enacts as follows:

1. That the municipal road shown as Bayfield Lane, as shown on Schedule “A” attached to and forming part of this by-law, be renamed to Skyfal Lane; and
2. This by-law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: January 13, 2026

Janet Jaynes
City Clerk

Bryan Paterson
Mayor



**Schedule 'A'
 to By-Law Number**



Address: 300 Bayfield Lane
 File Number: D20-269-2025

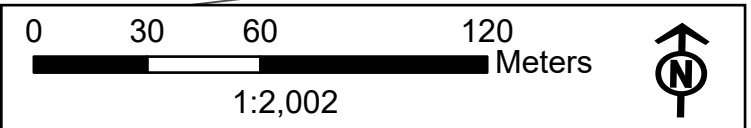
Certificate of Authentication

This is Schedule 'A' to By-Law Number _____, passed this _____ day of _____ 202__.

 Mayor

 Clerk

-  Subject Road to be Renamed from Bayfield Lane to Skyfal Lane
-  Proposed Apartment Building



Prepared-By:-begbunike
 Prepared On: 2025-10-27

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