



City of Kingston
Report to Arts, Culture and Heritage Advisory Committee
Report Number ACH-25-005

To: Chair and Members of the Arts, Culture and Heritage Advisory Committee

From: Jennifer Campbell, Commissioner, Community Services

Resource Staff: Kevin Gibbs, Director, Heritage Services

Date of Meeting: June 3, 2025

Subject: Civic Collection Acquisitions and Deaccessions

Council Strategic Plan Alignment:

Theme: 5. Drive Inclusive Economic Growth

Goal: 5.7 Foster culture, history, education, arts and recreation (CHEAR)

Executive Summary:

The purpose of this report is to provide a summary of five (5) proposed acquisitions for the City of Kingston Civic Collection (“Primary Collection”), sixteen (16) proposed acquisitions for the City of Kingston Civic Collection (“Secondary Collection”) and provide Committee members with an overview of the objects recommended for deaccession (official removal) from the Civic Collection (Exhibit A).

The evaluation process and selection criteria used to assess these proposed acquisitions follow the guidelines of the City of Kingston Civic Collections Management Policy (CUL-MUS-002_2019) that was updated and approved on February 13, 2020 (Report Number AP-20-008). This policy defines Civic Collection object categories that allow staff to focus collections development and refine the quality and improve the relevance of the Civic Collection.

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Recommendation:

That Arts, Culture & Heritage Advisory Committee recommends to Council:

That the following five (5) acquisitions be accepted for the Civic Collection (“Primary Collection”):

1. One (1) piece of Crown Moulding that was removed from the fourth floor of City Hall during repairs and renovations;
2. Three (3) pieces of historic wallpaper found during work on the fourth floor of City Hall; and
3. One (1) official digital photographic portrait of Mayor Bryan Paterson.

That the following sixteen (16) acquisitions be accepted to the Civic Collection (“Secondary Collection”):

1. One (1) Police Wallet badge;
2. One (1) Kingston Police uniform, consisting of jacket, pants, cap, two belts, gloves and a shoulder band;
3. One (1) Patrol uniform;
4. One (1) Police Helmet;
5. Two (2) Pieces of the Lasalle Causeway: a green bolt and piece of the metal grate;
6. Two (2) Oil on Canvas Paintings of Springer Market Square;
7. One (1) Old Home Week button with ribbon;
8. One (1) R.D. Wilson signed Tercentenary Cigarette package;
9. One (1) pair of Tercentenary cuff links;
10. One (1) Tercentenary poster;
11. One (1) “The Future and The Past” music sheet;
12. One (1) Barriefield Rock Garden Shovel;
13. One (1) Concert Ticket for Dollar Bill’s;
14. One (1) Kingston, Portsmouth and Cataraqui Electric Rail Company Ticket; and

That the objects listed in Exhibit A to Report Number ACH-25-005 be approved for deaccessioning from the Civic Collection.

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Authorizing Signatures:

**Jennifer Campbell,
Commissioner, Community
Services**

**Lanie Hurdle, Chief
Administrative Officer**

Consultation with the following Members of the Corporate Management Team:

Paige Agnew, Commissioner, Growth & Development Services	Not required
Neil Carbone, Commissioner, Corporate & Emergency Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Ian Semple, Acting Commissioner, Transportation & Infrastructure Services	Not required

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Options/Discussion:

This report summarizes several proposed acquisitions and deaccessions for the City of Kingston's Civic Collection "Primary Collection" and "Secondary Collection".

Heritage Services staff followed the evaluation process and selection criteria outlined in the City of Kingston Civic Collections Management Policy (CUL-MUS-002_2019) that was updated and approved on February 13, 2020 (Report Number AP-20-008) to assess the proposed acquisitions. Included in this policy are guidelines and best practices for the effective management and development of the Civic Collection. The policy outlines four object categories that allow staff to focus collections development and to consolidate and assess current holdings in order to refine the quality and improve the relevance of the Civic Collection.

As part of the review process, collections staff considered current collections needs and priorities, and, through consultation with the curatorial team, future exhibition plans.

Civic Collection Categories

Heritage Services staff applied the four object categories described in the Civic Collections Management Policy in their assessment of the objects proposed for acquisition. An overview of the categories is provided here for reference.

Primary Collection

This group of accessioned and catalogued objects has the highest level of historic value that support the heritage integrity of an individual site, collection and/or museum, through their direct and meaningful association to the museum and its mandate. The primary Collection also includes public art and other outdoor collection objects. It is the responsibility of the City to provide the highest level of care as defined by museum standards for objects acquired for the Primary Collection (documentation, care, storage and conservation). Primary Collection objects may be transferred to the Secondary Collection but must be deaccessioned before removal from the Civic Collection and before being transferred to the Working Collection or being disposed of.

Secondary Collection

This group of accessioned and catalogued objects has historic value but may not be directly related to a site, collection and/or museum. An object may also be considered "secondary" by virtue of its associative or aesthetic value. It is the responsibility of the City to provide the highest level of care as defined by museum standards for objects acquired for the Secondary Collection (documentation, care, storage and conservation). Secondary Collection objects must be deaccessioned before removal from the Civic Collection and before being transferred to the Working Collection or being disposed of.

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Working Collection

This group of non-accessioned objects is reserved exclusively for educational and/or interpretive (exhibit prop) purposes. Objects in the Working Collection are considered consumable assets that may be used until worn out and/or deemed no longer useful. These items are considered to have a life cycle after which they may be disposed. They will not be treated as Civic Collection objects and will be stored and inventoried separately from the Civic Collection. They do not require deaccessioning prior to disposal.

General Heritage Assets (GHA)

These are non-accessioned objects that do not meet the criteria for primary, secondary or working collections but they may be useful for operations at a municipal museum or Kingston City Hall (i.e. heritage-style furniture used to furnish City Hall). GHA objects are considered consumable assets that may be used until worn out and/or deemed no longer useful. They will not be treated as Civic Collection objects and will be stored and inventoried separately from the Civic Collection. They do not require deaccessioning prior to disposal.

Proposed New Acquisitions

The proposed new acquisitions are summarized below according to their proposed future object category within the Civic Collection. All images below are for reference only; if the item is acquired, it will be formally documented as part of the accessioning process.

Primary Collection (5 Objects)

1. One (1) piece of Crown Moulding that was removed from the fourth floor of City Hall during repairs and renovations.



Left Image: Moulding recommended for accession.

Right Image: Historic photo of moulding prior to 1970s renovations that covered the moulding.

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Recommended Object Classification: This object is recommended for the Primary Collection by virtue of its highest level of historic value and direct connection with Kingston City Hall National Historic Site.

Reason to Acquire: Interpretation of the history of Kingston City Hall is a key undertaking within the interpretative mandate of City Hall as a National Historic site. This object helps to interpret the development of City Hall over time. This fragment is a piece of the ceiling mould from the room that was once the live-in caretaker's apartment. John Ballantyne (1903-1928) was one of the longest serving in the post. Other caretakers included Arthur and Caroline Singleton, who lived here for 12 years (1929-1941). The last tenants, Arthur and Bessie Davis (1943-1963), lived with their son Vincent, an electrician with the Fire Department. Floor Plans from the early 1900s show three bedrooms, a kitchen, a dining and living rooms. Renovations in 1973 converted the apartment into offices. No other similar objects currently exist within the Civic Collection.

2. Three (3) pieces of historic wallpaper found during work on the fourth floor of City Hall.



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Recommended Object Classification: This object is recommended for the Primary Collection by virtue of its highest level of historic value and direct connection with Kingston City Hall National Historic Site.

Reason to Acquire: Interpretation of the history of Kingston City Hall is a key undertaking within the interpretative mandate of City Hall as a National Historic site. These fragments help to interpret the development of City Hall over the years. As seen in the images, these fragments are part of the wallpaper from the rooms which previously housed the caretaker's residence at City Hall and what is now the offices of Legal Services. No other similar pieces currently exist within the Civic Collection.

3. One (1) digital copy of the official portrait of Mayor Bryan Paterson.



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Recommended Object Classification: This object is recommended for the Primary Collection by virtue of its highest level of historic value.

Reason to Acquire: As per the City of Kingston Commissioning Mayoral Portraits Policy “Official portraits honour and preserve the memory of former mayors of Kingston...”. Heritage Services along with the incumbent Mayor and Mayor’s office are responsible for implementing this policy at the time that they assume office. As per the policy, this portrait will not be displayed or unveiled until such a time that the individual has left office.

Secondary Collection (16 Objects)

1. One (1) Police Wallet badge.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: Object is a black leather and plastic wallet badge with silver metal shield inscribed with “Sergeant”. Interpretation of the history of Kingston City Hall is a key undertaking within the interpretative mandate of City Hall as a National Historic site. This badge will help to interpret the development of City Hall over the years, specifically as it relates to the Lock Up exhibition and historic jail cells in the basement of City Hall. No similar items exist in the collection and this object will help in the development of planned future exhibition interpretation.

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2. One (1) Kingston Police uniform, consisting of jacket, pants, cap, two belts, gloves and a shoulder band.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: This uniform (circa 1990) consists of jacket (gold-braided shoulder cord, gold shoulder flashes), "Police" arm band, gold belt with metal City of Kingston buckle, blue and gold jacket belt, white cotton gloves, pants and forage cap. The items belonged to Earl McCullough who served with the Kingston Police for 39 years as a motorcycle patrolman, a detective and a staff inspector. Interpretation of the history of Kingston City Hall is a key undertaking within the interpretative mandate of City Hall as a National Historic site. This uniform helps to interpret the development of City Hall over the years, specifically as it relates to the Lock Up exhibition and historic jail cells in the basement of City Hall. There are similar pieces in the collection, but the items in this donation represent a complete uniform with a known owner. This uniform will help in the development of planned future exhibition interpretation.

3. One (1) Patrol uniform.



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Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: This uniform, dated to the late 19th century/early 20th century is a navy blue wool tunic with Austrian knot detailing on the cuff of each sleeve, on each side of the breast are four loops of black, square cord. Included are a pair of matching blue wool pants. The braid often signified a higher-ranking officer due to the expense in tailoring it. Tunics like this were referred to as "Patrol jackets" and were also worn by military forces and senior Penitentiary officers. Interpretation of the history of Kingston City Hall is a key undertaking within the interpretative mandate of City Hall as a National Historic site. This uniform helps to interpret the development of City Hall over the years, specifically as it relates to the Lock Up exhibition and historic jail cells in the basement of City Hall. No similar items exist in the collection and this object will help in the development of planned future exhibition interpretation.

4. One (1) Police Helmet.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: This helmet is dated to the 1920s/1930s. It is a custodian-style police helmet that is covered in a dark blue felt-like material with a silver-coloured metal role top. This is a great example of the early 20th century police helmet and how styles changed over time. Interpretation of the history of Kingston City Hall is a key undertaking within the interpretative mandate of City Hall as a National Historic site. This uniform helps to interpret the development of City Hall over the years, specifically as it relates to the Lock Up exhibition and historic jail

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cells in the basement of City Hall. A similar helmet does exist in the collection but is in poor condition. This object is in good condition and better suited to exhibition and will assist in the development of planned future exhibition interpretation.

5. Two (2) pieces of the Lasalle Causeway: a green bolt and section of the metal grate.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: These objects are pieces of the historic Lasalle Causeway, offered by the Office of Mark Gerretsen upon the Causeway being demolished in June 2024. The green bolt (in two parts) depicts the iconic green colour of the bridge. While the metal piece of the grate is what made the Causeway famous for its “singing” as vehicles drove over it. No similar objects in the collection exist and based on public calls, these pieces are being recommended to the collection to preserve a piece of Kingston’s history.

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6. Two (2) Oil on Canvas Paintings of Springer Market Square.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: Two oil on canvas paintings of market day in Springer Market Square. In the background is King Street, Brock Street and Market Street. These paintings depict a local Kingston scene. Artwork is unsigned but is credited to Mike Bayne, a Queen's fine art graduate (2001) and winner of the Kingston Prize (2011). His work is represented in the National Gallery, the Art Gallery of Ontario and the Agnes Etherington. The paintings were purchased by the donor at the weekend market in 1998. There are no other paintings in the Civic Collection by Mike Bayne and very few that depict the market behind City Hall.

7. One (1) Old Home Week button with ribbon.



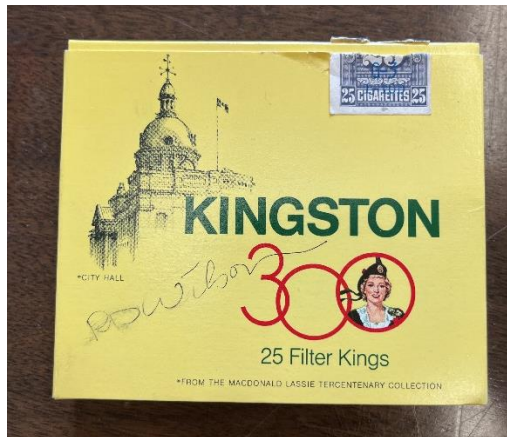
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Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: Plastic and metal circular shaped button with "Kingston Centenary//1838 - 1938//Old Home Week//July 30 – Aug 6" inscribed. Blue ribbon attached to bottom of pin, writing on ribbon illegible. To celebrate the centennial of Kingston being incorporated as a town, special events were concentrated during 'Old Home Week' in August of 1938. A parade began at the exhibition grounds and extended for over 1.5 miles and took 45 minutes to pass at any given point along the route. Local businesses, institutions, clubs and groups, as well as individuals entered floats in the parade. No similar objects exist within the collection.

8. One (1) R.D. Wilson signed Tercentenary Cigarette package.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: R.D Wilson signed Tercentenary Cigarette Package, empty package of 300s cigarettes. Made by the Montreal Tobacco Company exclusively for Kingston's Tercentenary. As a gift to the City, the Montreal Tobacco Co. commissioned artist R.D. Wilson to create 30 sketches. This compliments the sketches currently in the collection. There are similar objects in the collection; however, this piece directly links the R.D. Wilson Sketches to the Montreal Tobacco Company and Kingston's Tercentenary. The Kingston Tercentenary was a commemoration of the 300th anniversary of the 1673 French establishment of Fort Frontenac.

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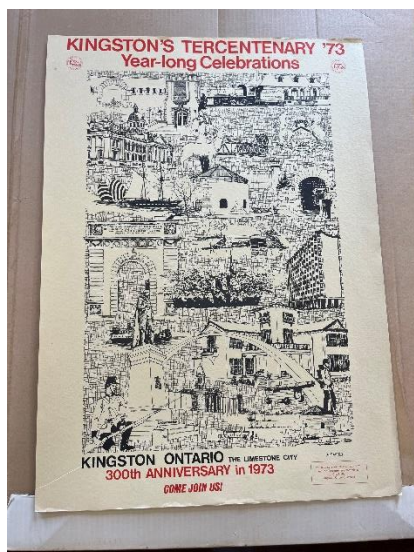
9. One (1) pair of Tercentenary cuff links.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: A pair of circular shaped cuff links that were made as souvenir pieces for Kingston's Tercentenary celebration in 1973. The cuff links come with a green velvet case inscribed with: "Diamond Merchants//Kinnear D'Esterre//Kingston" on the interior of the lid. Kinnear D'Esterre was a jewelry shop that opened in 1906 and closed in 2004. The cuff links fit well with the other tercentenary objects in the collection as well as representative of items that were sold by a local Kingston business. No similar items exist within the collection.

10. One (1) Tercentenary poster.



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Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: Promotional poster for Kingston's Tercentenary events. No similar object exists within the collection and this object compliments the Tercentenary object already in the collection.

11. One (1) "The Future and The Past" music sheet.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: Sheet music for The Future and The Past record, Kingston's official Tercentenary song. Tim Hallman won the Kingston Tercentenary song contest in 1973 while studying music at Queen's University. Hallman has since been involved in the music industry for decades and continues to perform local shows today. No similar objects exist within the collection and this object directly complements The Future and The Past record currently in the collection.

12. One (1) Barriefield Rock Garden Shovel.



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Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: Bronzed shovel with three plaques on it "Maple Tree From German Army Korp to 1st Cdn Division May 21,1996//Barriefield Rock Garden Inaugural May 26, 1991//Donated by B. Robb". Believed to be the original shovel bronzed for the inauguration ceremony for the opening of the Barriefield Rock Garden and then used for the tree planting ceremony in 1996. Very few objects in the collection relating to the history of the different townships. Potential use for upcoming exhibitions.

13. One (1) Concert Ticket for Dollar Bills.



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: A white paper ticket from 1993 for a private concert featuring the artist Charles Musselwhite that was put on at Dollar Bill's (in the Prince George Hotel). The ticket has "Dan Aykroyd & X-Ray McRae" at the top. This object is representative of Kingston's diverse music history; no similar objects are in the collection and will be used in a planned 2026 exhibition.

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14. One (1) Kingston, Portsmouth and Cataraqui Electric Rail Company Ticket



Recommended Object Classification: This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

Reason to Acquire: Object is a pink/red coloured paper ticket for the Kingston, Portsmouth and Cataraqui Electric Rail Company. The Kingston, Portsmouth and Cataraqui Electric Railway Company existed from 1895 until March 1930 when a fire wiped out the majority of the fleet. No similar item exists within the collection and very little exists in the collection relating to the history of the K.P & C Rail.

Proposed Deaccessions (102 Objects)

The proposed deaccessions (Exhibit A) are to be removed from the collection.

Deaccessioning Process

The City of Kingston acknowledges its public trust responsibility for municipal collections, that objects are accepted into collections with the understanding that they will be preserved in perpetuity. The City also recognizes that there are circumstances when deaccessioning can refine the quality and improve the relevance of a museum's collection.

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Definition: To deaccession an object from the collection is to remove it officially from the listed holdings.

The criteria, conditions and process for deaccessioning items from the Civic Collection are outlined in the Consolidated Civic Collection & Municipal Museums Policies (2013) and City of Kingston Civic Collections Management Policy (CUL-MUS-002_2019) that was updated and approved in February of 2020 (Report AP-20-008). Criteria can include an objects incompatibility with the criteria under Section 4.2 Approval for Acquisitions (CUL-MUS-002_2019), which may include: its physical condition, the City's continuing ability to care for the object, inadequate supporting documentation for an object, redundancy and the doubtfulness of an object's potential for future use. Primary Collection objects may be transferred to the Secondary Collection but must be deaccessioned before removal from the Civic Collection or transferred to General Heritage Assets or the Working Collection.

Objects Recommended for Deaccession

The objects (102) recommended in this report for deaccession from the Civic Collection (Exhibit A) include:

- 59 books/documents/pamphlets – these objects do not meet collections policy criteria, and/or do not relate to the City of Kingston. The majority of these will be disposed by way of rehoming them to relevant organizations as listed in Exhibit A. A few will be retained by the City as reference material.
- 16 pieces of furniture – these pieces were catalogued in the past as a way to inventory the furniture with Kingston City Hall. Many of the pieces are in good condition and those that work within the interpretation of City Hall will be transferred to a GHA to continue to be used in the interpretation of City Hall. Items that were props or exhibition display cases will be deaccessioned from the collection.
- 9 miscellaneous/props – these items will be deaccessioned and rehomed. These items are largely props that were catalogued in the past as a way to track the items and do not meet the criteria to be a collection object.
- 18 reproduction photos – these images are reproductions rather than originals and the City does not hold rights to the images. These images will remain accessible for future needs through various online resources.

Review Process

These objects have been assessed by Heritage Services staff. Based on their physical condition, level of documentation, status as props and furniture and/or future use, the objects have been recommended for deaccession from the Civic Collection. As per Section 11.3 of the City of Kingston Civic Collections Management Policy (CUL-MUS-002_2019) after staff assessment of the objects, supported by objective assessment and weighted criteria to argue for or against retention of an object, a recommended means of disposal is made. Staff

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then bring that recommendation for deaccession to the Arts, Culture and Heritage Advisory Committee for endorsement to Council. Ultimately, Council must approve all deaccessions from the Civic Collection.

Disposal Plan

If Council approves the Arts, Culture and Heritage Advisory Committees' recommendation to deaccession the objects listed in Exhibit A from the Civic Collection, the objects will be disposed of through the steps listed in Exhibit A.

All information referring to the deaccession and any transfer of objects will be retained in the permanent Civic Collection records of the objects.

The transfer and deaccession of objects will be undertaken in accordance with ethical practices and standards for disposition for museums outlined in the Standards for Community Museums in Ontario, the Canadian Museums Association Ethics Guidelines (1999) and the International Council of Museums (ICOM) Code of Ethics for Museums (2004).

Communications Plan

As outlined in the Consolidated Civic Collection & Municipal Museums Policies (2013) and City of Kingston Civic Collections Management Policy (CUL-MUS-002_2019) that was updated and approved in February of 2020 (Report Number AP-20-008), the City must create a public communication plan when an artifact has been recommended for deaccessioning. The plan addresses the intent and circumstances of the decision to deaccession. Public notice will be given through this report to the Arts, Culture and Heritage Advisory Committee available on the City of Kingston's website and through online museum list serves used when an item is offered for transfer to another institution. Staff will be available to answer specific questions about the deaccession process.

Summary of Staff Recommendations

Through this report staff are recommending five (5) acquisitions to the Civic Collection "Primary", sixteen (16) acquisitions to the Civic Collection "Secondary" and 102 objects for deaccession.

Existing Policy/By-Law

City of Kingston By-Law Number 2010-205 Committee By-Law

Consolidated Civic Collections & Municipal Museums Policies (2013)

CUL-MUS-001 Overview: Consolidated Museum & Collections Policies

CUL-MUS-002_2019 City of Kingston Civic Collections Management Policy

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CUL-MUS-003 Pump House Steam Museum Policy

CUL-MUS-004 MacLachlan Woodworking Museum Policy

CUL-MUS-005 City Hall National Historic Site Policy

CUL-MUS-006 Cultural Community Engagement & Education Interpretative Policy

The City of Kingston Donation Policy

The City of Kingston Public Art Policy

Kingston Commemoration Policy

Notice Provisions

None

Financial Considerations

Expenditures associated with City of Kingston Civic Collections Management Policy (CUL-MUS002_2019) are covered on an annual basis through the budget approval process through which funds are allocated for on-going collections management.

Contacts:

Melanie Banks, Manager, Heritage Programming, Heritage Services, 613-546-4291 extension 1358

Other City of Kingston Staff Consulted:



Kevin Gibbs, Director, Heritage Services


Melissa Cruise, City Curator, Heritage Services


Exhibits Attached:



Exhibit A – Civic Collection Deaccession June 2025



Books / Documents: (59 Objects)



Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	Book 2009.141.001	Markham Remembers	These books do not fit the Collection mandate with no connection to Kingston. None of these books are useful in the collection as objects.	These objects will be offered as donations to other organizations in the field.
	Book 2009.144.001	Halifax		
	Book 2010.034.014	Ottawa - Our Nations Capital		
	Book 2010.034.013	Pioneering to Prosperity Manchester Block		
	Book 2009.163.011	The Capital List		
	Book 2010.135.001	The Story of Kingston (please note this is not Kingston, ON)		
	Book 2009.123.001	Dartmouth	These books do not fit the Collection mandate with no connection to Kingston. None of these books are useful in the collection as objects.	These objects will be offered as donations to other organizations in the field.
	Book 2009.163.012	Old Oakville		
	Book 2009.163.006	The Royal Canadian Legion		

	Book 2009.156.001	Albert: A Celebration		
	Book 2010.034.011	Schones Ferienland Waldeck		
	Book 2009.150.001	Bramptons 100th Anniversary		
	Book 2009.163.004	Paavo Nurmi		
	Book 2009.163.009	The Martyrdom of Shushanik		
	Book 2010.129.001	Bygone Days and Bygone Ways	<p>These books do not fit the Collection mandate with no connection to Kingston. None of these books are useful in the collection as objects.</p>	<p>These objects will be offered as donations to other organizations in the field.</p>
	Book 2010.034.012	Flora Macdonald		
	Book 2009.163.010	50 Jahre Trachten		
	Book 2010.113.001	Mianyang: Science and Electronic Municipality		
	Book 2009.159.001	Hampshire Centenary Guide		
	Book	Being Canadian		

	2009.163.003			
	Book 2009.135.002	Le Canadien Pacifique		
	Book 2010.034.005	Thank you Canada (Occupied Holland)		
	Book 2010.034.004	Canada's Governors- General		
	Book 2010.034.001	1930 Ontario Ladies College Yearbook	<p>This book does not fit the Collection mandate with no connection to Kingston. Not useful in the collection as a catalogued object.</p>	<p>This book has been offered and accepted by Whitby Archives.</p>
	Book 2010.023.009	WaterStone Sky		<p>These objects will be offered as donations to other organizations in the field.</p>
	Book 2010.034.010	The Sudbury Region		
	Book 2010.127.001	Geneva		
	Book 2010.133.001	Fredericton		
	Book 2010.126.002	Kehl (Inscription - Different Language)		
	Book 2010.034.007	Waterloo Portfolio		





	<p>Book 2010.132.001</p>	<p>Bar-Le-Duc (Inscription to Mayor of Kingston)</p>	<p>These books do not fit the Collection mandate with no connection to Kingston. None of these books are useful in the Collection as objects.</p>	<p>These objects will be offered as donations to other organizations in the field.</p>
<p>Book 2010.034.008</p>	<p>Toronto Gintara's</p>			
<p>Book 2010.125.001</p>	<p>Zurich</p>			
<p>Book 2010.136.001</p>	<p>New Zealanders (Inscription to Mayor of Kingston)</p>			
<p>Book 2010.034.003</p>	<p>Hamilton</p>			
<p>Book 2009.163.015</p>	<p>History of Lennox & Add</p>			
	<p>Historic Kingston 2010.044.002</p>	<p>Vol. 35</p>	<p>These books do not fit the Collection mandate with no connection to Kingston. None of these books are useful in the Collection as objects.</p>	<p>These books are suited to a research library and will be stored in the curator's office for exhibition research.</p>
<p>Historic Kingston 2010.044.001</p>	<p>Vol. 30</p>			
<p>Historic Kingston 2010.044.003</p>	<p>Vol 26</p>			
<p>The Shaping of Ontario 2009.163.007</p>				





	Hockey's Captains, Colonels & Kings 2010.134.001	Kingston Hockey History		
	Scouting History 2010.130.001	Scouting History in Kingston		
	Canadian Pacific 2009.135.001	CP history		
	Andre Bieler 2009.163.008	Artist		
	RCHA 2010.034.002	RCHA History	This object is more useful for research instead of being positioned as a catalogued object.	This is useful for research and will be stored in the Curators research library for future use/reference.
	Book 2009.134.001	St. Andrews Remembered	The objects were found in the collection, unknown use, they do not fit the collection mandate.	These objects will be offered as donations to other organizations in the field.
	Pamphlet 2009.134.002	St. Andrews by the sea		
	Brochure / pamphlets 2009.153.001	Argentina		
	Book 2009.121.001	Sarganserland-Walensee Landschaften und	The objects were found in the collection, unknown use, they do not fit the collection mandate.	These objects will be offered as donations to other organizations in the field.





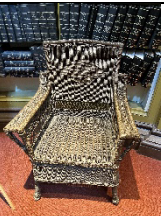

		Sehenswürdigkeiten		
	Book 2009.163.034	The Captain, the Colonel and Me (Bedford N.S)		
	Book 2009.163.035	Historia de Merlo 1536-1864		
	Book 2009.163.037	German Football club		
	Pamphlets 2009.158.001	Argentina Tourism pamphlets		
Document 2009.152.001	Navarro (Buenos Aires) document			
	Document 2009.157.001	1994 Republic of Argentina – Origin of the town of Merlo	The objects were found in the collection, unknown use, they do not fit the collection mandate.	These objects will be offered as donations to other organizations in the field.
	Document 2009.151.001	Navarro – Agricultural plant productions		
	Book 2009.163.039	Le Canada De Louis XIV		
	Book 2009.155.001	Historic Homes of Watertown		
	Book 2009.163.038	Geography of the German		

		Democratic Republic		
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Furniture: (16 Objects)




Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	Lamp 2013.001.027	Potential fire hazard (faulty wires).	Catalogued as a way to inventory items, does not fit the collection mandate and is a health and safety hazard.	Disposal due to safety concerns.
	Chair 2013.002.022	Orange velvet seat	Catalogued as a way to inventory items, these are items used in the interpretation of City Hall and suited to the General Heritage Assets Collection.	Transfer to GHA
	Chair 2013.002.027	Orange velvet seat		
	Captains Chair 2013.002.122	Green painted wood captains chair		

	Chair 2013.002.123	Wood, curved back chair		
Object missing, image unavailable	Chair 2013.002.014	Unknown	Catalogued as a way to inventory items, object missing.	Object lost/missing – remove from catalogue.
	Desk 2013.002.089	Wood desk	Catalogued as a way to inventory items, this desk is actively used in City Hall and does not suit primary or secondary collection, better suited to GHA.	Transfer to GHA
	Table top desk 2013.011.018	Wood	Purchased as a prop, catalogued as a way to inventory and track.	This will be offered as a donation to other organizations in the field.
	Mantle Mirror 2007.011.003	Prop	Catalogued as a way to inventory items. Mirror is a prop and better suited to the GHA collection.	Transfer to GHA
Object missing, image unavailable	Table 2013.002.106	Unknown	Catalogued as a way to inventory items, object missing.	Object lost/missing – remove from catalogue.



	Table 2013.002.118	Used as table for exhibit case	These tables are exhibition cases, they were catalogued as a way to inventory items. They do not fit the collections mandate.	Deaccession – will continue to be used as exhibition furniture.
	Table 2013.002.119	Used as table for exhibit case		
	Table 2013.002.120	Used as exhibit display table		
	Table 2013.002.094	Meeting room table	Catalogued as a way to inventory items, this is an actively used table in City Hall, not a historic object.	Deaccession – will continue to be used as a table in City Hall.
	Chair 2013.002.086	Prop	Catalogued as a way to inventory items, not suited to be an accessioned item. Suited for GHA collection.	Transfer to GHA
	Wall Phone 2009.011.035	Prop	Catalogued as a way to inventory items, this is a prop and not a historic object with a tie to City Hall. This is better suited to the GHA collection.	Transfer to GHA



Misc. / Props: (9 Objects)






Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	COK Millennium Registry 2009.163.028	Illustrates the ways in which the citizens of Kingston celebrated in the Year 2000	Complete copy already exists in collection, unnecessary to hold three copies. Recommending that 2 copies be deaccessioned and transferred to organizations with a need.	Deaccession and give to KFPL
	COK Millennium Registry 2009.163.029			Deaccession and give to Queens Archives
	\$10 Bill CH2016.012.0 03	\$10 Bill	Originally used as prop, should not have been accessioned into the collection.	Deaccession, money will go back into collections care as per Canadian museums guidelines.
	\$10 Bill CH2016.012.0 04	\$10 Bill		
	CD CH2016.011.0 07	"Back From The Dead" Concert Tour	Originally used as prop, and accessioned as a way to track, there is no intention to use this again, it should not have been an accessioned object in the collection.	These objects will be offered as donations to other organizations in the field.
	Souvenir spoon CH2016.011.0 08	SJAM effigy Spoon	Originally used as prop, and accessioned as a way to track, no intention to use this again, should not have been an accessioned object in the collection. This	These objects will be offered as donations to other organizations in the field.




	Figurine CH2016.011.0 06	SJAM Figure	object does not fit the collection mandate.	
	Map 2009.163.025	Map of Southern tario	Unknown use, does not fit the collections mandate.	Disposal – object is in very poor condition.
	Osborne Keeley Model PH1992.003.0 02	Interactive working model the Osborne eely Pump	This model is an interactive element and should be part of the working collection instead.	Deaccession and transfer to Working Collection.

Reproduction Photos: (18 Objects)

Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	Reproduction Print 2010.001.007	Print of Market Square	Reproduction print, original owned by the Agnes, reproduction offered to the Agnes, multiple reproduction copies already in the collection.	Keep as art in City Hall, remove from the Collection as we do not hold ownership and it is a reproduction.
	Reproduction Photograph 2010.034.068	Group attending cannon firing	Reproduction, we don't hold ownership.	Disposal - Poor quality reproduction.

	Reproduction Photograph 2007.004.022	Market sq early 20th cent.	Reproduction, we don't hold ownership.	Keep as art in City Hall, remove from the Collection as we do not hold ownership and it is a reproduction.
	Reproduction Photograph 2007.004.023	boat in dry dock slip		
	Reproduction Photograph 2009.163.019	SJAM Funeral Procession	Reproductions, we don't hold ownership.	Disposal - poor quality reproductions.
	Reproduction Photograph 2009.163.020	SJAM Funeral		
	Reproduction Photograph 2009.163.017	SJAM Funeral		
	Reproduction Photograph 2009.163.018	SJAM Funeral City Hall		
	Reproduction Photograph 2009.004.070	SJAM lying in State	Reproduction, we don't hold ownership.	Disposal - poor quality reproduction

	<p>Reproduction Photograph 2007.004.061</p>	<p>Photo looking at British Empire hotel</p>	<p>Reproduction, we don't hold ownership.</p>	<p>Disposal – have access to digital copies</p>
	<p>Reproduction Photo 2009.003.144</p>	<p>Canadian Locomotive Co.</p>		
	<p>Reproduction photo/ enlarged postcard 2016.001.047</p>	<p>Princess Street</p>		
	<p>Reproduction Document 2013.001.006</p>	<p>Kingston Township Chain of Office Information on cardstock</p>	<p>Reproduction, we don't hold ownership.</p>	<p>Disposal - poor quality reproduction, we have the information recorded.</p>
	<p>Reproduction Display item 2009.003.235</p>	<p>Royal Canadian Rifle Regiment Collage</p>	<p>Reproduction / old display, we don't hold ownership, should not have been accessioned as an object.</p>	<p>Disposal – this in poor condition.</p>

	<p>Reproduction CH2016.012.0 49</p>	<p>Map - From Public Archives Canada</p>	<p>Reproduction, we don't hold ownership.</p>	<p>Disposal - digital copies exist in owner's archives.</p>
<p>Photo Unavailable</p>	<p>Shipyards Plan CH2016.012.0 50</p>	<p>Belongs to Great Lakes Museum.</p>	<p>Not owned by the City, object returned to Great Lakes Museum.</p>	<p>Returned to owner</p>
	<p>Photo 2007.004.082</p>	<p>Poor repro quality photo of QEII</p>	<p>Poor quality photograph, copy taken from original from Queen's Archives</p>	<p>Dispose – poor quality.</p>
	<p>Reproduction 2007.014.002</p>	<p>Navigational Chart of water channels in Kingston</p>	<p>Poor quality reproduction, we don't hold ownership.</p>	<p>Disposal – poor quality.</p>