



**City of Kingston**  
**Report to Arts, Culture & Heritage Advisory Committee**  
**Report Number ACH-25-006**

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**To:** Chair and Members of the Arts, Culture and Heritage Advisory Committee

**From:** Jennifer Campbell, Commissioner, Community Services

**Resource Staff:** Kevin Gibbs, Director Heritage Services

**Date of Meeting:** November 26, 2025

**Subject:** Civic Collection Acquisitions and Deaccession – November 2025

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**Council Strategic Plan Alignment:**

Theme: 5. Drive Inclusive Economic Growth

Goal: 5.7 Foster culture, history, education, arts and recreation (CHEAR).

**Executive Summary:**

The purpose of this report is to provide a summary of one (1) proposed acquisition for the City of Kingston Civic Collection (“Secondary Collection”) and provide Committee members with an overview of the objects recommended for deaccession (formal removal) from the Civic Collection (Exhibit A).

The evaluation process and selection criteria used to assess these proposed acquisitions follow the guidelines of the City of Kingston Civic Collections Management Policy (CUL-MUS-002\_2019) that was updated and approved on February 13, 2020 (Report Number AP-20-008). This policy defines Civic Collection object categories that allow staff to focus collections development and refine the quality and improve the relevance of the Civic Collection.

**Recommendation:**

**That** Arts, Culture & Heritage Advisory Committee recommends to Council:

**November 26, 2025**

Page 2 of 9

**That** the following one acquisition be accepted for the Civic Collection (“Secondary Collection”)

1. Watercolour painting of City Hall by Robert Blenderman titled “Sprucing Up”; and

**That** the objects listed in Exhibit A to Report Number ACH-25-006 be approved for deaccessioning from the Civic Collection.

November 26, 2025

Page 3 of 9

**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

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**Jennifer Campbell,  
Commissioner, Community  
Services**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

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**Lanie Hurdle, Chief  
Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Paige Agnew, Commissioner, Growth & Development Services	Not required
Neil Carbone, Commissioner, Corporate & Emergency Services	Not required
David Fell, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Jenna Morley, City Solicitor	Not required
Ian Semple, Commissioner, Transportation & Infrastructure Services	Not required

November 26, 2025

Page 4 of 9

### **Options/Discussion:**

This report summarizes the proposed acquisitions and deaccessions for the City of Kingston's Civic Collection.

Heritage Services staff followed the evaluation process and selection criteria outlined in the City of Kingston Civic Collections Management Policy (CUL-MUS-002\_2019) that was updated and approved on February 13, 2020 (Report Number AP-20-008) to assess the proposed acquisitions. Included in this policy are guidelines and best practices for the effective management and development of the Civic Collection. The policy outlines four object categories that allow staff to focus collections development and to consolidate and assess current holdings in order to refine the quality and improve the relevance of the Civic Collection. As part of the review process, collections staff considered current collections needs and priorities, and through consultation with the curatorial team, future exhibition plans.

### **Civic Collection Categories**

Heritage Services staff applied the four object categories described in the Civic Collections Management Policy in their assessment of the objects proposed for acquisition. An overview of the categories is provided here for reference.

#### **Primary Collection**

This group of accessioned and catalogued objects has the highest level of historic value that support the heritage integrity of an individual site, collection and/or museum, through their direct and meaningful association to the museum and its mandate. The primary Collection also includes public art and other outdoor collection objects. It is the responsibility of the City to provide the highest level of care as defined by museum standards for objects acquired for the Primary Collection (documentation, care, storage and conservation). Primary Collection objects may be transferred to the Secondary Collection but must be deaccessioned before removal from the Civic Collection and before being transferred to the Working Collection or being disposed of.

#### **Secondary Collection**

This group of accessioned and catalogued objects has historic value but may not be directly related to a site, collection and/or museum. An object may also be considered "secondary" by virtue of its associative or aesthetic value. It is the responsibility of the City to provide the highest level of care as defined by museum standards for objects acquired for the Secondary Collection (documentation, care, storage and conservation). Secondary Collection objects must be deaccessioned before removal from the Civic Collection and before being transferred to the Working Collection or being disposed of.

#### **Working Collection**

This group of non-accessioned objects is reserved exclusively for educational and/or interpretive (exhibit prop) purposes. Objects in the Working Collection are considered consumable assets

November 26, 2025

Page 5 of 9

that may be used until worn out and/or deemed no longer useful. These items are considered to have a life cycle after which they may be disposed. They will not be treated as Civic Collection objects and will be stored and inventoried separately from the Civic Collection. They do not require deaccessioning prior to disposal.

### **General Heritage Assets (GHA)**

These are non-accessioned objects that do not meet the criteria for primary, secondary or working collections but they may be useful for operations at a municipal museum or Kingston City Hall (i.e. heritage-style furniture used to furnish City Hall). GHA objects are considered consumable assets that may be used until worn out and/or deemed no longer useful. They will not be treated as Civic Collection objects and will be stored and inventoried separately from the Civic Collection. They do not require deaccessioning prior to disposal.

### **Proposed New Acquisitions**

The proposed new acquisitions are summarized below according to their proposed future object category within the Civic Collection. All images below are for reference only; if the item is acquired, it will be formally documented as part of the accessioning process.

### **Secondary Collection (1 Object)**

1. One (1) watercolour painting of City Hall by Robert Blenderman titled “Sprucing Up”.



Image: Robert Blenderman watercolour “Sprucing Up”

**Recommended Object Classification:** This object is recommended for the Secondary Collection by virtue of its unique associative and aesthetic value.

**Reason to Acquire:** The purpose of the Civic Collection is to promote public understanding of the history and culture of the City of Kingston, municipal government and more generally, the

November 26, 2025

Page 6 of 9

tangible and intangible heritage of the Kingston community's history, culture, standards and values. This is achieved through the collection, preservation, exhibition and interpretation of artifacts that help to relate these narratives. This watercolour depicts the exterior of City Hall during the 1973 renovations with scaffolding around the belfry. It is a rare example of the 1973 renovations and would further bolster the collection, capturing a unique time in Kingston's history. This watercolour has the potential to explain that time period in exhibitions relating to the history of Kingston's City Hall.

### **Proposed Deaccessions (372 Objects)**

The proposed deaccessions (Exhibit A) are to be removed from the collection.

### **Deaccessioning Process**

The City of Kingston acknowledges its public trust responsibility for municipal collections, and that objects are accepted into collections with the understanding that they will be preserved in perpetuity. The City also recognizes that there are circumstances when deaccessioning can refine the quality and improve the relevance of a museum's collection.

**Definition:** To deaccession an object from the collection is to remove it officially from the listed holdings.

The criteria, conditions and process for deaccessioning items from the Civic Collection are outlined in the Consolidated Civic Collection & Municipal Museums Policies (2013) and City of Kingston Civic Collections Management Policy (CUL-MUS-002\_2019) that was updated and approved in February of 2020 (Report Number AP-20-008). Criteria can include an objects incompatibility with the criteria under Section 4.2 Approval for Acquisitions (CUL-MUS-002\_2019), which may include: its physical condition, the City's continuing ability to care for the object, inadequate supporting documentation for an object, redundancy and the doubtfulness of an object's potential for future use. Primary Collection objects may be transferred to the Secondary Collection but must be deaccessioned before removal from the Civic Collection or transferred to General Heritage Assets or the Working Collection.

### **Objects Recommended for Deaccession**

The objects (372) recommended in this report for deaccession from the Civic Collection (Exhibit A) include:

- 13 – Civic Collection Books/Documents – these objects do not meet collections policy criteria, and/or do not relate to the City of Kingston. The majority of these will either be used in the Heritage Resource Centre or by the curatorial team for exhibition research, or be disposed by way of rehoming them to relevant organizations as listed in Exhibit A. A few will be retained by the City as reference material.
- 3 - Civic Collection Miscellaneous – these objects do not meet collections policy criteria, and/or do not relate to the City of Kingston. The majority of these will be disposed by way of rehoming them to relevant organizations as listed in Exhibit A.

November 26, 2025

Page 7 of 9

- 41 - Steam Pumps and Engines – These items were originally animated and used as demonstration pieces; as such they should never have been catalogued as part of the collection. These objects have limited or no connection to Kingston in a historical context. The items are extremely large, heavy and would require specialized staff to service and reanimate them. These items are proposed to be reclassified to the working collection for the time being.
- 34 - PumpHouse Documents – These items do not meet collections policy criteria as they are either reproductions, exhibitions props or documentation.
- 3 - Public Art – These items do not meet the collections policy criteria in that they are one of the following: not a historical piece, a plaque (which can be tracked by other means) and a piece that was intended for demonstration purposes only.
- 278 - MacLachlan Woodworking Museum Collection – a large portion of the MacLachlan Woodworking Museum Collection is represented by multiple copies of the same piece, some of which are in poor condition. In an effort to improve this collection, we are undergoing a review and recommending selected pieces for deaccession. These pieces do not meet the collection criteria, are in a state of disrepair and/or are duplicates that are better represented by other objects in the collection.

### **Review Process**

These objects have been assessed by Heritage Services staff using established weighted criteria. Based on their physical condition, level of documentation, status as props and furniture and/or future use, the objects have been recommended for deaccession from the Civic Collection. As per Section 11.3 of the City of Kingston Civic Collections Management Policy (CUL-MUS-002\_2019) following assessment of the objects, staff will make a recommendation for deaccession and a means of disposal. Staff will then bring that recommendation for deaccession to the Arts, Culture and Heritage Advisory Committee for endorsement to Council. Ultimately, Council must approve all deaccessions from the Civic Collection.

### **Disposal Plan**

If Council approves the Arts, Culture and Heritage Advisory Committees' recommendation to deaccession the objects listed in Exhibit A from the Civic Collection, the objects will be disposed of through the steps listed in Exhibit A.

All information referring to the deaccession and any transfer of objects will be retained in the permanent Civic Collection records of the objects.

The transfer and deaccession of objects will be undertaken in accordance with ethical practices and standards for disposition for museums outlined in the Standards for Community Museums in Ontario, the Canadian Museums Association Ethics Guidelines (1999) and the International Council of Museums (ICOM) Code of Ethics for Museums (2004).

November 26, 2025

Page 8 of 9

## Communications Plan

As outlined in the Consolidated Civic Collection & Municipal Museums Policies (2013) and City of Kingston Civic Collections Management Policy (CUL-MUS-002\_2019) that was updated and approved in February of 2020 (Report Number AP-20-008), the City must create a public communication plan when an artifact has been recommended for deaccessioning. The plan addresses the intent and circumstances of the decision to deaccession. Public notice will be given through this report to the Arts, Culture and Heritage Advisory Committee available on the City of Kingston's website and through online museum list serves used when an item is offered for transfer to another institution. Staff will be available to answer specific questions about the deaccession process.

## Summary of Staff Recommendations

Through this report, staff are recommending one (1) acquisition to the Civic Collection "Secondary Collection" and 372 objects for deaccession.

## Existing Policy/By-Law

Consolidated Civic Collections & Municipal Museums Policies (2013)  
CUL-MUS-001 Overview: Consolidated Museum & Collections Policies  
CUL-MUS-002\_2019 City of Kingston Civic Collections Management Policy  
CUL-MUS-003 Pump House Steam Museum Policy  
CUL-MUS-004 MacLachlan Woodworking Museum Policy  
CUL-MUS-005 City Hall National Historic Site Policy  
CUL-MUS-006 Cultural Community Engagement & Education Interpretative Policy  
The City of Kingston Donation Policy  
The City of Kingston Public Art Policy  
Kingston Commemoration Policy

## Financial Considerations

Expenditures associated with City of Kingston Civic Collections Management Policy (CUL-MUS002\_2019) are covered on an annual basis through the budget approval process through which funds are allocated for on-going collections management.

## Contacts:

Kevin Gibbs, Director, Heritage Services, 613-546-4291 extension 1354

Melanie Banks, Manager, Heritage Programming, Heritage Services, 613-546-4291 extension 1358

Melissa Cruise, City Curator, Heritage Services, 613-546-4291 extension 1666

**November 26, 2025**

Page 9 of 9

**Other City of Kingston Staff Consulted:**


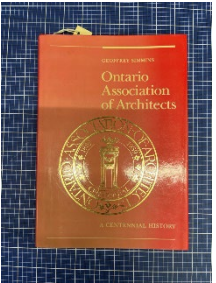
None



**Exhibits Attached:**




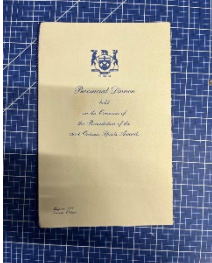
Exhibit A        Civic Collection Deaccession November 2025

## November 2025 Deaccessions: 372 Objects

### Civic Collection Books / Documents: 13 Items




Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	2009.076.001	Reproduction photograph of Dr. Carlos Saul Menem President of Argentina	These items do not fit the Collection mandate with no connection to Kingston. None of these items are useful in the collection as objects.	Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.
Object Missing	2009.163.060	Pamphlet with history of a Bulgarian Folklore Group		
	2010.034.016	Book, Ontario Association of Architecture		Add to the Heritage Resource Centre library for research purposes and public access.

	2010.131.001	Book, RMC: A History of the Royal Military College	<p>Items do not fit the Collection mandate, but are useful for research purposes</p>	<p>These will be stored in the Heritage Services department for research purposes.</p>
	2010.034.017	Book, Homesteads: Early buildings and families from Kingston to Toronto		
	2010.128.001	Book, A Guide to the holdings of Queens Archives		
	2009.163.005	Book, Kingston Penitentiary: The First 50 years		
	2009.163.079	Book, History of HMCS Sudbury		
	2009.163.080	Poster for the Pampa Region of Argentina	<p>These items do not fit the Collection mandate with no connection to Kingston. None of these items are useful in the collection as objects.</p>	<p>Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.</p>
	2009.163.077	Brochure for Sarganserland Walensee lake region in Switzerland		


				
	2009.130.001	Poem "A Hong Kong Diary" By Geoffrey C. Marston		
	2009.112.001	1986 Tour Programme of Kent Schools Symphonic Wind Band		
	2009.164.068	Programme, 1979 Provincial Dinner for the Presentation of the Ontario Sports Awards, held in Toronto		



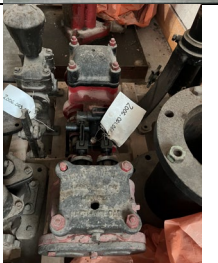


**Civic Collection Misc: 3 Items**






Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
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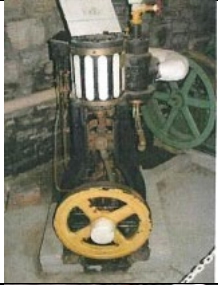


	2009.163.083	Multi-coloured throw pillow	These items do not fit the Collection mandate with no connection to Kingston. None of these items are useful in the collection as objects.	Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.
	2009.112.002	Vinyl Record, Kent Schools Symphonic Wind Band		
	2009.036.003	Boy Scouts patch, George Washington Council		



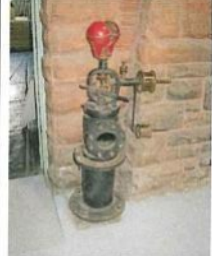


**PumpHouse Museum Steam Pumps & Engines: 41 Items**






Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	2006.001.057	Quincy Pump	Items were originally animated and used as demonstration pieces; as such they should have never been catalogued as part of	Reclassify object(s) to the Working Collection






	2006.001.058	Water feed pump	the collection. Should be reclassified as Working Collection	
	2006.001.059	“Knowles” Duplex Pump		
	2006.001.060	Smart Turner Machine Company Ltd.		
	2006.001.061	“723” Duplex Pump or feed pump		
	2006.001.066	Pressured Canister “Cook & Sons”		





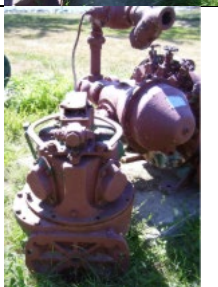
	2006.003.004	Vertical steam engine. Troy Engberg Single Cylinder 60 HP		
	2006.003.044	Steam vacuum pump, horizontal engine		
	2006.003.063	Steering wheel from steam tug "German"		
	2006.003.066	Horizontal engine, Cherry Valley Canning Co.		
	2006.003.067	Vertical steam engine, Robb Armstrong Co		






	2006.003.070	From a steam dredge		
	2006.003.071	Robey, Electromotors Ltd.		
	2006.003.072	Anchor Winch Engine, Hyde Windlass Co.		
	2006.003.078	Horizontal double acting mill engine. Robb-Armstrong Co.		
	2006.003.081	Hughes Steam Pump		

	2006.003.082	Excelsior Pump		
	2006.003.089	Pumping Mechanism		
	2006.004.001	Erie Governor Patented Nov 14, 1889		
	2006.004.002	Safety Valve for coal boiler. Jac Morrison Brass MFG Co.		
	2006.004.005	Piping spacer for water or steam		


	2006.005.002	Model, Boiler		
	2006.005.003	Engine, Steam		
	2006.006.004	Engine		
	2006.006.005	Pipe Section		
	2006.006.006	Kingsford Foundry & Machine Works		

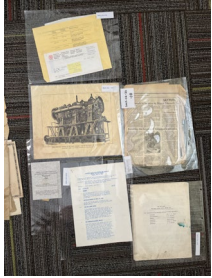

	2006.006.010	Winch		
	2006.006.011	Duplex water pump. Henry R. Worthington		
	2006.006.012	Switch Stand		
	2006.006.013	Water Pump		
	2006.006.014	Northey Water pump		

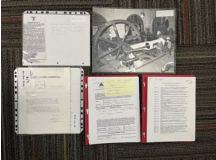
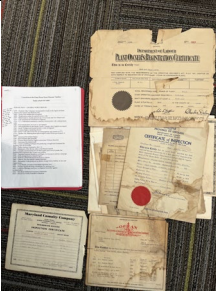
	2006.006.015	Union Steam Pump		
	2006.006.016	Duplex Water Pump. "Smart-Turner"		
	2006.006.018	Vacuum pump for a steam yacht. "Martin Pump Works"		
	2006.006.019	Coppus Steam Turbine Water Pump		
	2006.006.020	Duplex water pump		



	2006.006.021	General Industrial Horizontal engine, "Brantford Canada 2"		
	2006.006.022	Weir Pump		
	2006.006.024	Condenser from the Steam launch "Alida"		
	2006.003.069	Troy Engine & Machine Co. Upright mill engine		
	2006.003.071	Robey & Co. Ltd electric generator		

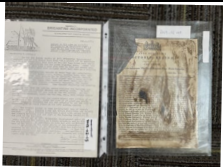

**PumpHouse Museum Documents: 34 Items**

Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	2009.002.007	Exhibit label for toy steam engine	Part of a display, never intended to be in the collection	Dispose – recycle in accordance with the Civic Collection Management Policy
	2009.002.017	1992 Frontenac Model Engineers membership list	Not an artifact, incorrectly catalogued	
	2009.002.016	1990 Water treatment analysis report for the PumpHouse		Offer to City Archive, digitize and dispose
	2009.002.018	Information on the Waterous steam engine on loan to PumpHouse		<u>Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.</u>
	2009.002.019	2003 PumpHouse newsletter		Dispose – recycle in accordance with the Civic Collection Management Policy
	2009.002.015	1980 register of North American Steamboats.		This will be offered as a donation to other organizations in the field.



	2009.002.013	Application to apply for a 4th class stationary engineers certificate		Dispose – recycle in accordance with the Civic Collection Management Policy	
	2009.002.012	1987 KAM Minutes			
	2009.002.010	Exhibit label for a three-cylinder engine from a steamship			
	2009.002.008	1971 PumpHouse Annual Report		Digitize and dispose	
	2009.002.011	Sketch of a triple expansion engine		Old display material, never intended to be in the collection	Dispose – recycle in accordance with the Civic Collection Management Policy
	2009.002.025	Various Newspaper articles on the PumpHouse		Not an artifact, incorrectly catalogued	Digitize and dispose
	2009.002.005	1988 Poster for the New York Steam Engine Association	Not an artifact, incorrectly catalogued	Dispose – recycle in accordance with the Civic Collection Management Policy	
	2009.002.020	Copy of a poster from 1856 for a celebration of the Montreal Water Works			


	2012.002.016	Copy of Obituary of Robert Vincent			
	2009.003.043	Copy of a photograph of the pumps at the PumpHouse	Old display material, never intended to be in the collection		
	2012.002.014	Letter regarding the care of the Pheobe & History of PH	Not an artifact, incorrectly catalogued	Digitize and dispose	
	2012.002.013	List of files transferred from the Marine Museum to the PumpHouse			
	2012.002.011	List of files relating to Snider donation files			
	2012.002.012	PumpHouse Museum Timeline			
	2012.002.006	Various pump inspection certificates issued to business' in Brockville, Napanee	These items have no connection to Kingston. None of these items are useful in the collection as objects.		<u>Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.</u>

	2009.002.023	PumpHouse Museum Poster C1973	Old display material, never intended to be an artifact	Digitize and dispose – recycle in accordance with the Civic Collection Management Policy
	2009.002.014	Copies of invoices for various items relating to the PumpHouse C1990	Not an artifact, incorrectly catalogued	
	2009.002.027	4 x Rack cards for the PumpHouse	Not an artifact, incorrectly catalogued	Dispose – recycle in accordance with the Civic Collection Management Policy
	2009.002.022	Photocopy of letters from the Osborne-Killey Mfg. Co to the Chairman of the Kingston Water Works Co.	Not an artifact, incorrectly catalogued	Digitize and dispose – recycle in accordance with the Civic Collection Management Policy
	2009.002.021	Operating Procedures for the Osborne-Killey Engine	Poor condition, not an artifact	
	2009.003.014	Photograph of the pumps during the 1972 renovation	Display material, never intended to be an artifact. Photograph is adhered to cardstock =	
	2009.003.013	Photograph of the pumps during the 1972 renovation		


	2009.003.164	Photograph and article of PumpHouse Exterior being sandblasted	
	2009.003.001	Photograph C1908 of exterior of PumpHouse	Display material, never intended to be an artifact. Photograph is adhered to cardstock and is already at Queens Archives
	2009.003.046	Photograph Interior of Pump Room	Copy right information on back belonging to Smithsonian Institute
	2012.002.015	1972 Letter to City of Kingston on renovations to the PumpHouse	Not an artifact, incorrectly catalogued
	2009.002.001	Reproduction of 1849 Act to incorporate Water Works Co.	Object is a reproduction
	2009.003.080	Photocopy of newspaper on engine restoration	





**Public Art: 3 Items**





Image	Object Name / Catalogue No.	Description	Rational	Suggested Method of Deaccession
	Market Square Water Fountain <b>ART 58</b>	Made of cement and limestone. Constructed and named / dedicated in 2008, after the McNevins who donated money towards Market Square revitalization.	Item is not treated as a historical public art piece and is slated to have major upgrades in the near future.	Deaccession and relinquish control to FMCS. This will still need to be brought to the Heritage Properties committee to be considered for Heritage Permits.
	Kingston Remembers Book Plaque <b>ART 57</b>	A large plaque sitting on an L-shaped set of bricks. The plaque has a list of contributors as well as a book detailing the market's history. The Kingston Remembers Plaque was installed in April 2015, and shares information about the life	Book plaque is currently undergoing edits and should never have been catalogued as a civic collection piece.	Deaccession and relinquish control to Curatorial staff.




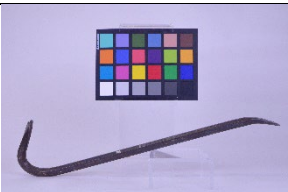

		and legacy of Sir John A. Macdonald.		
	Dredging Pump <b>ART 96</b>	Morris Steam Engine Dredging Pump	Items were originally animated and used as demonstration pieces; as such they should have never been catalogued as part of the collection. Should be reclassified as Working Collection	Reclassify object(s) to the Working Collection






**Maclachlan Woodworking Museum Collection: 278 Items**





<b>Image</b>	<b>Object Name / Catalogue No.</b>	<b>Description</b>	<b>Rational</b>	<b>Suggested Method of Deaccession</b>
	1569–1572; 1700; 1760; 1833; 881; 1169	9x Hinges	These items do not fit the Collection mandate. None of these items are useful in the collection as objects.	Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.

	<p>1707–1717          (1717 is missing)</p>	<p>11x Measuring Weights, Cast Iron, Rusted</p>		
	<p>1764</p>	<p>Single chain link</p>		
	<p>1790; 1037;          5077; 1083</p>	<p>4x Garden Hoe fragments</p>		
	<p>1791</p>	<p>Single Iron Ring</p>		
	<p>2039–2041;          986 (x6);          2917; 883;          884; 83-02.03</p>	<p>13x Lanterns</p>		
<p>Missing</p>	<p>2108</p>	<p>Wood and curved glass display case</p>		
	<p>2072P3</p>	<p>Animal Nose Ringer</p>		

	2608	Piece of wood	In a state of disrepair due to carpenter ant infestation.	Dispose
	5098–5106	9x Lamp Brackets for oil lamps	These items do not fit the Collection mandate. None of these items are useful in the collection as objects.	Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.
	5005–5008; 5017–5020; 5166; 5167	10x Lamp fonts		
	5021; 5023– 5027; 5168– 5169 (x4)	10x Lamp Reflectors		
	5010–5016	18 x Lamp Chimneys		
	5029	Slide Projector Box		
	5051	Gramophone Arm		
	94-04.01	Camera		

	94-04.03	Film adaptor for camera		
	94-04.04	Tripod		
	94-04.02	Box containing camera instructions		
	5053; 400	2x Jugs		
	5066	Horse Collar		
	95.02.137	Crowbar	This item does not fit the Collection mandate. They are not useful in the collection as an object.	Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.
	95.02.254	38 x punches and wedges – All given the same number	Items are in poor condition and are duplicates of items that already exist in the collection	

		but different part numbers		
	5128	4 x Gimlet, screwdriver, chisels – All given the same number		
	2140 and 2196	13 x Awls		
	93-13.45–93-13.80	35 x Woodworking Gouges and Chisels		
	2135 (5 pcs); 2136; 99.09.17; 87-06.02	8 x Cast Iron Shoe lasts		
	1775 and 2475 (missing)	2x Rusted brackets		
	87-13.86–87-13.91; 1593; 1881; 87-11.26; 87-11.27	10x Oil cans (3 are missing)	These items do not fit the Collection mandate. None of these items are useful in the collection as objects	

	<p>84-04.09– 84-04.50; 93- 12.80; 93- 13.09; 93- 14.31–93- 14.34; 93- 14.86–93- 14.99; 3- 14.114–93- 14.119</p>	<p>66x Brace Bits (Various types)</p>	<p>Items are duplicates of items that already exist in the collection</p>	
	<p>93-13.35</p>	<p>Gluepot</p>	<p>These items do not fit the Collection mandate. None of these items are useful in the collection as objects</p>	<p>Dispose (asbestos)</p>
	<p>93-13.93</p>	<p>Bronze Powder for paint</p>		<p>Object(s) will be disposed of in accordance with the Collections Management Policy which includes offering to another publicly owned museum, archive, library, educational or cultural institution.</p>
	<p>3023</p>	<p>Wood Post</p>	<p>Poor condition, bagged because of evidence of pests</p>	<p>Dispose</p>